MINUTES OF THE MEETING OF ADITYA COLLEGE OF ARCHITECTURE INTERNAL QUALITY ASSURANCE COMMITTEE

Reference No: AGI/ACA/MM-IQAC/2026/005

Date of Meeting: 30/07/2026

Venue: 5th Floor Board Room, Aditya Educational Campus

Time: 11:30 a.m.

Agenda of the Meeting:

1) Discussion on the previous held meeting dated on 23rd April 2026.
   Update on:
2) Research Committee
3) Collaboration
4) Exam process post Autonomy
5) Integrating Swayam Courses
6) Promotion of Sports
7) Counselling for Students
8) AQAR – NAAC status
9) ACAAD promotion activities
10) Events
11) Any Other Items with the permission of the Chair
12) Vote of thanks

Members Present:-

Name of the Committee Member (IQAC)	Role in the Committee (IQAC)	Signature
Shri. Ashish Mishra	Management Representative	
Prof. Ar. Jamshid Bhiwandiwalla	Chairperson	Jamshid Bhiwandiwalla (Aug 17, 2026 13:32:56 GMT+5.5)
Prof. Ar. Rasika Chodankar	IQAC Coordinator	Prof Rasika Chodankar (Aug 15, 2026 08:33:33 GMT+5.5)
Ms. Radha Ambekar	Professor	
Ar. Anjuri Agrawal	Associate Professor	

Mr. Jitesh Manani	Associate Professor	Jitesh Manani Jitesh Manani (Aug 14, 2026 15:33:23 GMT+5.5)
Ms. Manisha Nayak	Assistant Professor	Manisha Nayak Manisha Nayak (Aug 19, 2026 08:05:17 GMT+5.5)
Ms. Neha Misra	Assistant Professor	Absent
Ar. Jignesh Panchal	Assistant Professor	Ar. Jignesh Panchal Ar. Jignesh Panchal (Aug 14, 2026 17:55:16 GMT+5.5)
Ar. Varsha Swar	Assistant Professor	Ar Varsha Swar Ar Varsha Swar (Aug 18, 2026 20:24:39 GMT+5.5)
Ar. Urvashi Purohit	Assistant Professor	Urvashi Purohit (Aug 14, 2026 15:27:43 GMT+5.5)
Ar. Salman Chouhan	Assistant Professor	Salman Chouhan (Aug 14, 2026 15:09:26 GMT+5.5)
Ms. Seema Kedia	Senior Administrative Officer	S.Kedia Seema Kedia (Aug 14, 2026 12:37:41 MDT)
Mr. Preesha Sharma	5th year Student B. Arch (Student)	Preesha Sharma (Aug 17, 2026 03:01:00 GMT+5.5)
Ms. Adita Shetty	Batch 2016 - 2021 (Alumni)	Absent
Ar. Gurunath Dalvi	Ex-Principal LSR, Academician (Employer Nominee)	
Prof. Ar. Rita Nayak	Practicing Architect (Local Society Nominee)	Absent
Ar. Samir Hingoo	Past President PEATA, Practicing Architect (Industry Nominee)	
Ar. Kaushal Chouhan	Architect and Consultant (Stakeholder)	Absent
Dr. Karamjit Singh Chahal	Professor at Guru Nanak Dev University. (External Peer Team)	Absent

Dr. Manohar Desai	HOD Graphic Design, Symbiosis Institute of Design, Pune. (External Peer Team)	

The following was discussed in the meeting and same were approved by Ar. Jamshid Bhiwandiwalla, the Chairperson.

ITEM 1: The minutes of previous meeting, and update on actions taken on each point was given by Prof. Ar. Rasika Chodankar and Ar. Gurunath Dalvi approved the action taken for the academic pedagogy adopted for the senior years of B.Arch as per the special meeting conducted.

ITEM 2: Research Committee

Ar. Anjuri Agrawal informed, a newly constituted Research Committee was introduced to strengthen the institute's research culture. The committee's activities are organized under four key areas:

- Research Cell
- IDC (International Design Competition)
- IDRC (International Design Research Conference)
- Consultancy

The committee held its first meeting in July, where Standard Operating Procedures (SOPs) were discussed. It was decided to actively involve students in research by encouraging them to contribute to research papers alongside faculty members and to promote independent research writing. A key decision was to make IDC and IDRC interdisciplinary platforms, expanding participation beyond Architecture to include Art, Design, and BFA students, thereby creating a broader design research community.

Consultancy activities have been brought under the Research Committee, with plans to undertake grant-funded and CSR-supported projects. Following a successful collaboration with RPG in the previous year, similar industry-sponsored opportunities are being explored for students.

Dr. Manohar Desai emphasized that research should become a parallel priority alongside teaching. Faculty members were encouraged to focus on Publishing research papers, filing patents and design registrations, writing academic books, developing practical design solutions for societal issues, seeking research grants and external funding.

He also suggested that the following measures are needed to strengthen research activities:

- Identify relevant conferences and reputed journals for faculty participation and publications.
- Encourage faculty and students to pursue patent proposals and design registrations.

- Establish MoUs with reputed universities and research institutions.
- Introduce a monthly declaration to monitor publication status.
- Explore grants and funding opportunities for setting up research labs.
- Invite experts to conduct workshops and support research-oriented activities.

A detail plan of action to be discussed and implemented on immediate basis and report to be given in the next IQAC meeting

ITEM 3: Collaboration

Ar. Jamshid Bhiwandiwalla shared progress on international collaborations, noting that many European universities are interested in partnering with Indian institutions. Efforts are being made to leverage the institute's alumni network and academic contacts to establish these partnerships.

The institute is also working through international education agencies, such as IDP, to establish partnerships with universities in Australia and New Zealand, as these agencies facilitate institutional collaborations and student exchanges.

Additional collaboration opportunities are being explored with Northeastern University (USA) through student interaction events and academic networking.

The meeting concluded with a commitment to expanding international collaborations while ensuring academic feasibility and affordability for students.

ITEM 4: Exam process post Autonomy

Ar. Salman Khan Chouhan explained the implementation of examination governance under academic autonomy. The institute must constitute a Board of Examination (BOE), and every BOE meeting must include one representative nominated by the University of Mumbai. This representative will participate in decisions such as the examination schedule.

It was confirmed that only new students will follow the autonomous curriculum, while existing students will remain under the earlier University of Mumbai system.

Ms Seema Kedia updated on the status of the new course BSc Interior Design and changes for the BFA and BDes with the Mumbai University. Members stressed the need for timely University approval through continuous follow-up.

The formation of the Board of Examination and the Examination Committee was discussed, with a target of completing the process within the next ten days. A request has already been sent to the university to nominate its BOE representative.

ITEM 5: Integrating Swayam Courses

The meeting emphasised the need to systematically integrate SWAYAM, NPTEL, and Coursera courses into the curriculum, rather than offering them as optional, standalone certifications. The aim is to support the multidisciplinary approach encouraged by the National Education Policy (NEP).

As proposed by Ar. Jamshid Bhiwandiwalla and seconded by Ar. Rasika Chodankar and Prof. Radha Ambekar, simply recommending online courses would not motivate students. Instead, faculty should identify relevant courses before the start of each semester, map them to specific subjects or electives, and incorporate them into the curriculum through assignments, assessments, or marks.

Students should be provided with a small set of curated course options related to their discipline, ensuring that completion of the online modules becomes an integral part of their academic requirements rather than additional work outside the syllabus. Members agreed that simply recommending online courses would not motivate students. Instead, faculty should identify relevant courses before the start of each semester, map them to specific subjects or electives, and incorporate them into the curriculum through assignments, assessments, or marks.

Dr. Manohar Desai suggested that electives be used as a means of implementing NEP by offering certain courses jointly across Architecture, Interior Design, Design, and BFA programmes for a duration of 1.5–2 weeks, thereby providing students with multidisciplinary exposure.

The overall conclusion was that carefully planned integration of SWAYAM/NPTEL courses into the curriculum should be done in the next semester by all departments. This would enhance student learning, support NEP objectives, improve skill development, and encourage meaningful participation in online learning and should be

ITEM 6: Promotion of Sports

Ar. Jamshid Bhiwandiwalla highlighted, the institute's sports performance, noting that students had achieved success in several boys' and girls' tournaments over the past two years. Members emphasized the need to revive and strengthen the sports culture on campus. An initiative is underway to collaborate with a sports club through the efforts of the Management Director. A proposal is under review that would provide students with professional cricket coaching, including access to a coach and a structured training programme. Previous attempts to collaborate with a gym were not successful. The discussion highlighted that the focus should shift from one-time events to regular, year-round sports activities for students.

Action plan to be submitted by Sports Committee Head, Er. Jignesh Vanjara, within 30 days to Principal.

ITEM 7: Counselling for students

As per directives of the Supreme Court, institutions have been advised to provide accessible counselling services, Ar. Jamshid Bhiwandiwalla informed, that the institute recently appointed Swara Vartak, a private counsellor, who has been working with the college for the past three months. It is considered an essential support system for students facing emotional or psychological challenges. To maintain student privacy and confidentiality, faculty members are not informed when students seek counselling. Admin Ms. Sandhya Pingat has been designated as the contact person.

Prof. Ar. Rasika Chodankar emphasized the need to maintain proper records of counselling referrals and student visits, as such documentation may be required for institutional reporting and compliance.

ITEM 8: NAAC-AQAR status

Prof. Rasika Chodankar stated that, NAAC has temporarily paused AQAR submissions, so institutions are not required to upload reports at present. However, NAAC may ask institutions to submit all pending AQARs together in the future, so every year's AQAR should be prepared and maintained in advance. Although the new AQAR format has not yet been finalized, institutions have been advised to continue preparing reports in the existing format until further instructions are issued. Geotagged photographs and proper photographic documentation are emphasized as essential supporting evidence for all activities.

Criteria heads have been instructed to begin preparing their documentation immediately and ensure everything is ready by 31st December. Update on its progress to be discussed in next IQAC.

ITEM 9-10: ACAAD promotional activities and events

The institute discussed adopting a structured social media content strategy by assigning different themes to specific days of the week. For example, posts could feature alumni, guest speakers, campus events, student work, and studio activities on a rotational basis. This would create a consistent and recognizable pattern across social media platforms. It was noted that all departments (B.VOC., BFA, B.Arch., etc.) are actively contributing content. These efforts have been appreciated by the institute's Chairman.

The discussion concluded that while the current promotional efforts are effective, a planned, calendar-based approach will make the institute's social media presence more systematic, consistent, and impactful.

Events as per Calendar were successfully conducted

ITEM 11: New Courses

Shri Ashish Mishra focussed on the need to start new courses based on the strength of the institution and proper feasibility report to be conducted for starting Masters course in Architecture. Ar. Jamshid Bhiwandiwalla agreed to the same and Dr Manohar also gave many constructive suggestions on the parameters to be considered for a feasibility study.

Proposal for New Courses to be submitted in the next IQAC meeting

ITEM 11: Vote of Thanks

Prof. Ar. Rasika Chodankar thanked Shri Ashish Mishra sir, Dr. Manohar Desai sir and Ms Seema Kedia who were present online and all members attending the meeting in the board room.

She also stressed the need for all the committees to have complete paperwork and documentation and proper committee meetings as per committee calendar to be conducted. Each key area to submit their Action Plan with 30 days of this meeting to the Principal for approval.

LAST ITEM: Next meeting to be held on 1st October, 2026.

Manisha Nayak (Aug 19, 2026 08:05:17 GMT+5.5)

Prepared By:
Manisha V. Nayak
Read & Accepted

Name of the Committee Member (IQAC)	Role in the Committee (IQAC)	Signature
Shri.Ashish Mishra	Management Representative	
Ar.Jamshid Bhiwandiwalla	Chairperson	Jamshid Bhiwandiwalla (Aug 17, 2026 13:32:56 GMT+5.5)
Ar.Rasika Chodankar	IQAC Coordinator	Prof Rasika Chodankar (Aug 15, 2026 08:33:33 GMT+5.5)
Ms. Radha Ambekar	Teacher	
Ar. Anjuri Agrawal	Teacher	
Mr. Jitesh Manani	Teacher	Jitesh Manani (Aug 14, 2026 15:33:23 GMT+5.5)

Ms. Manisha Nayak	Teacher	Manisha Nayak Manisha Nayak (Aug 19, 2026 08:05:12 GMT+5.5)
Ms. Neha Misra	Teacher	Absent
Ar. Jignesh Panchal	Teacher	Ar. Jignesh Panchal Ar. Jignesh Panchal (Aug 14, 2026 17:55:16 GMT+5.5)
Ar. Varsha Swar	Teacher	Ar Varsha Swar Ar Varsha Swar (Aug 18, 2026 20:24:39 GMT+5.5)
Ar. Urvashi Purohit	Teacher	Urvashi Purohit (Aug 14, 2026 15:27:43 GMT+5.5)
Ar. Salman Chouhan	Teacher	Salman Chouhan (Aug 14, 2026 15:09:26 GMT+5.5)
Ms.Seema Kedia	Senior Administrative Officer	S.Kedia Seema Kedia (Aug 14, 2026 12:37:41 MDT)
Mr. Preesha Sharma	5th year Student B. Arch (Student)	Preesha Sharma (Aug 17, 2026 03:01:00 GMT+5.5)
Ms. Adita Shetty	Batch 2016 - 2021 (Alumni)	Absent
Ar. Gurunath Dalvi	Ex-Principal LSR, Academician (Employer Nominee)	
Prof. Ar. Rita Nayak	Practicing Architect (Local Society Nominee)	Absent
Ar. Samir Hingoo	Past President PEATA, Practicing Architect (Industry Nominee)	
Ar. Kaushal Chouhan	Architect and Consultant (Stakeholder)	Absent
Dr. Karamjit Singh Chahal	Professor at Guru Nanak Dev University. (External Peer Team)	Absent
Dr. Manohar Desai	HOD Graphic Design, Symbiosis Institute of Design, Pune. (External Peer Team)	